

2012 STUDENT EMPLOYEE SCHOLARSHIP AWARDS



Awards: Ten scholarships at \$1,000 each

Deadline: Wednesday, Jan. 25, 2012, 5:00pm

PURPOSE

The University of Washington Libraries appreciates the dedication and hard work of its student employees. The Libraries celebrates all student employees during the annual Student Employee Appreciation Week and at that time recognizes the student employees who receive the scholarships. The scholarships **are coordinated with each student's financial aid.**

ELIGIBILITY

1. Students must be employed in the UW Libraries for a minimum of one full academic quarter and employed at the time of the award.
2. Students must be currently enrolled and in good academic standing at the University of Washington (Seattle, Bothell, Tacoma). Seniors who will graduate in March 2012 are eligible.
3. Students may apply for a scholarship once per year. A student may win a scholarship once.

GUIDELINES

1. Complete the attached application. The completed application is due **Wednesday, January 25, 2012 by 5:00p.m.** Submit the following cover sheet with your entry. Please print clearly.
2. Submit a copy of your most recent academic transcript. An unofficial transcript or a paper copy of your online record is acceptable.
3. Write an essay of 300-500 words on one of the following topics:
 - What have you learned about yourself working in the UW Libraries?
 - How has the Libraries helped you in your academic work?
 - Discuss a resource (*e.g.* book, video or artwork) you discovered in the UW Libraries that has affected you and explain how.
 - Share your most memorable or challenging experience working in the Libraries.Essays will be evaluated on originality, creativity and enthusiasm as well as quality of writing, including clarity, grammar and spelling. If you choose to submit any materials or formats to accompany the essay, please explain in your essay how they pertain to the question you selected.
4. Ask your supervisor to write a letter supporting your application. Talk to your supervisor early so there will be plenty of time to write your letter. Give your supervisor the Supervisor Recommendation Form. Your supervisor should submit the letter and form directly to Elaine Jennerich, Box 352900.
5. **Applications are due Wednesday, January 25, 2012 by 5:00pm.** Send application, transcript and essay together to Elaine Jennerich, Director, Organization Development and Training, Box 352900, or deliver to the office of the Dean, fourth floor Allen Library between 8:00 a.m. – 5:00 p.m. Monday through Friday.

Scholarship applications are reviewed by a committee of librarians and library staff. The committee's recommendations are forwarded to the Dean of the University Libraries who will make the final decision. All applicants will be notified after February 9, 2012. Application materials and winning entries from previous years are available at:

<https://staffweb.lib.washington.edu/units/ODT/student-scholarships>

APPLICATION COVER SHEET

Incomplete applications will not be considered, please review your application carefully!

First Name		Last Name		MI
Local Address (incl. apt.#)			City, State	Zip code
Phone ()		Email		
Are you a currently enrolled UW student? Y N		Major		GPA
Library unit where you work and your supervisor's name				How many quarters have you worked in the UW Libraries?

Application Checklist:

My application includes...

___ A copy of my most recent academic transcript. (An unofficial copy is acceptable.)

___ My essay

I chose to address the following question in my application: (please check one)

- What have you learned about yourself working in the UW Libraries?
- How has the UW Libraries helped you in your academic work?
- Discuss a resource (*e.g.*, book, video or artwork) you discovered in the UW Libraries that has affected you and explain how.
- Share your most memorable or challenging experience working in the Libraries.

___ If I have created any supplemental materials or formats to accompany my essay, they are included or attached.

___ My signature below to indicate that my submission is my original work.

Please indicate your permission for the following:

1. If you are a scholarship winner, your essay will be read by you at an awards reception. May we have your permission to publish your essay in library or university publications or websites? ___Yes ___No
2. If you are a scholarship winner, your photograph will be taken at the awards reception. May we have your permission to publish your photograph in library or university publications or websites? ___Yes ___No

"All information provided by me on this application is true to the best of my knowledge and all work is of my own creation."

Signature

Date

Students: Give this form to your supervisor for them to include with their recommendation.

SUPERVISOR RECOMMENDATION FORM

Due Wednesday, January 25, 2012 by 5:00 p.m.

_____ is applying for a 2012 Student Employee Scholarship.

Please write an evaluative letter detailing the qualities, attributes and workplace contributions displayed by this student. The student's submission is judged primarily by its originality, creativity, enthusiasm and quality of writing. Length of service, academic standing and your evaluation of the student are all considered in the final decision.

In addition to your letter, please rank this student's overall workplace performance:

Poor Below Average Average Good Exceptional

Attach this form to your letter and send directly to Elaine Jennerich, Libraries Organization Development and Training Office, Box 352900. You may also deliver materials to Libraries Administration, Fourth Floor Allen Library between 8 a.m.-5 p.m. Monday through Friday.

Supervisor name: _____

Phone: (____) _____ Email: _____

Library unit: _____

How long has this student worked for you? _____

Signature and date: _____



If your student is selected as a winner, you will be asked to introduce them at the Scholarship Awards Reception on Wednesday, February 29, 2012, from 2:30-4:00 p.m. in the Petersen Room, Allen Library 4th Floor.

If you are unable to give the introduction, please ask someone else in your unit to do so.
